

July 9, 2019

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 9:01 a.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson  
 Esther Combs (arrived 9:05 a.m.)  
 Patricia Hinrichs  
 Joyce Kitchenmaster, Secretary  
 Robert Marston, Vice Chairperson  
 Kurt Peterson  
 Roger Thelen, Treasurer

Trustees absent:

Other present: Debra Alexander, MCC Dean of Student & Enrollment Services (left 9:53 a.m.)  
 Vladimir Edelman, MCC Research Analyst (left 9:53 a.m.)  
 Robert Ferrentino, MCC President  
 Lisa Herald, MCC Executive Assistant, President's Office  
 Riki Jensen, MCC Director of Human Resources  
 Taylor Male, MCC Director of Facilities  
 Lisa Lund, MCC Foundation Executive Director (left 9:53 a.m.)  
 Meghan Nelson, *The Daily News* reporter (left 9:53 a.m.)  
 Robert Spohr, MCC Vice President for Academic Affairs  
 Connie Stewart, MCC Vice President for Administrative Services

The Trustees reviewed minutes from the June 11, 2019 meeting. Hearing no comments or corrections, the minutes will stand approved as printed.

The Trustees reviewed financial reports.

Mr. Ferrentino and Mr. Male updated the Trustees on the Braman Center renovation.

Mr. Edelman distributed results from the MCC Employee Satisfaction Survey and the MCC Student Satisfaction Survey and reviewed them with the Trustees.

Upon motion duly made by Marston and supported by Combs, the following resolution was unanimously approved:

**BE IT RESOLVED**, That the Writing Center renovation project be approved up to the amount of \$82,700 and that the board approval includes the payment of said funds from the Plant Fund.

The Trustees reviewed Board policy Section II: Governance Process – *"Recognition of Distinguished Service"*.

At 9:53 a.m., a motion was made by Marston and supported by Peterson to move into executive session to discuss a personnel issue. A roll-call vote was Carbonelli, aye; Kitchenmaster, aye; Thelen, aye; Marston, aye; Combs, aye; Hinrichs, aye; and Peterson, aye. At 10:33 a.m., a motion was made by Marston and supported by Thelen to move out of executive session. A roll-call vote was Carbonelli, aye; Kitchenmaster, aye; Thelen, aye; Marston, aye; Combs, aye; Hinrichs, aye; and Peterson, aye.

At 10:33 a.m., Kitchenmaster moved that the meeting adjourn. Peterson supported the motion, which carried unanimously.

Respectfully submitted:

  
 Chairperson

  
 Secretary