

April 9, 2019

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 12:23 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson
Esther Combs
Patricia Hinrichs
Joyce Kitchenmaster, Secretary
Robert Marston, Vice Chairperson
Kurt Peterson
Roger Thelen, Treasurer

Trustees absent:

Others present: Debra Alexander, MCC Dean of Student & Enrollment Services
Robert Ferrentino, MCC President
Lisa Herald, MCC Executive Assistant, President's Office (left 2:53 p.m.)
Riki Jensen, MCC Director of Human Resources (left 1:05 pm)
Lisa Lund, MCCF Executive Director
Meghan Nelson, *The Daily News* reporter
Shelly Strautz-Springborn, MCC Communications Director (left 2:24 pm)
Connie Stewart, MCC Vice President for Administrative Services

The Trustees reviewed minutes from their 3/12/19 meeting.

The Trustees reviewed financial reports.

The Trustees reviewed the Board Policy Section II: *Governance Process Policies – "Annual Board Planning Cycle"*.

The Trustees briefly discussed the presidential evaluation process.

Upon motion duly made by Thelen and supported by Peterson, the following resolution was unanimously approved:

BE IT RESOLVED, Gold Hill Associates to be the presidential search firm for Montcalm Community College with a base cost up to \$41,000 with additional search fees and travel expenses.

Upon motion duly made by Marston and supported by Kitchenmaster, the following resolution was unanimously approved:

BE IT RESOLVED, That the 2019 Facilities Master Plan presented by Mathison & Mathison is approved as a guide for college campus improvements over the coming years in the amount of \$40,895,223.

Upon motion duly made by Thelen and supported by Combs, the following resolution was unanimously approved:

BE IT RESOLVED, That the Braman Renovation project by Mathison & Mathison Architects up to the amount of \$750,000 and that the board approval included the transfer of said funds from the Plant Fund to the General Operating Fund at time of payment.

Mr. Ferrentino and the Trustees discussed the 2019-20 tuition and fees.

Ms. Stewart shared highlights from the 2019-20 tentative budget.

Upon motion duly made by Marston and supported by Combs, the following resolution was unanimously approved:

BE IT RESOLVED, That Thrun Law Firm is appointed Montcalm Community College's counsel for community college law and legislative issues; Varnum, Riddering, Schmidt & Howlett is appointed MCC's counsel for labor law; and Blanchard Law (formerly Miel & Carr Law Firm) is appointed MCC's general counsel for the 2019-20 fiscal year.

Upon motion duly made by Thelen and supported by Kitchenmaster, the following resolution was unanimously approved:

BE IT RESOLVED, That revenues for the 2019-20 fiscal year are estimated at 2.67 mils from property taxes and \$3,669,000 from state appropriations.

Upon motion duly made by Marston and supported by Hinrichs, the following resolution was unanimously approved:

BE IT RESOLVED, That Business Instructor Bill Bishop is the 2019 recipient of the Montcalm Community College Leslie K. Morford Faculty Recognition Award.

Upon motion duly made by Marston and supported by Thelen, the following resolution was unanimously approved:

BE IT RESOLVED, That Adjunct Instructor Cheryl Meyer is the 2019 recipient of the Montcalm Community College Outstanding Adjunct Faculty Award.

Mr. Ferrentino discussed the recent MCCA Spring Board of Directors meeting.

Mr. Ferrentino gave an enrollment and Key Performance Indicators report.

The Trustees heard a financial forecast report from Ms. Stewart.

Mr. Ferrentino gave a program highlights report.

At 3:16 p.m., Thelen moved that the meeting adjourn. Hinrichs supported the motion, which carried unanimously.

Respectfully submitted:

Zarun A. Carboull
Chairperson

Joyce E. Kitchemaster
Secretary