

# Getting started is **easy**

## step 1 Apply

### Apply

Complete and submit the free Application for Admission online at [montcalm.edu/apply-now](http://montcalm.edu/apply-now)

## step 2 Finances

### Financial Aid

Students are encouraged to complete the Free Application for Federal Student Aid (FAFSA) immediately after applying to college. Financial assistance may be provided in the form of grants, loans, or work study positions to those who qualify.

To start an application visit [FAFSA.gov](http://FAFSA.gov), MCC's school code is 002295.

### MCC Financial Aid Office

Phone: 989-328-1205

Fax: 989-328-1203

Email: [finaid@montcalm.edu](mailto:finaid@montcalm.edu)

## step 3 Technology & Transcripts

### Access your MCC account

Go to [montcalm.edu/login](http://montcalm.edu/login) and follow the "First Time Password Request" process.

Once you have a password, access your account at [login.montcalm.edu](http://login.montcalm.edu). Your username is your MCC email address.

### Most important Apps

Outlook, MyMontcalm, Canvas  
For assistance call the IT Help Desk at **989-328-1246**

### Send transcripts

Contact your high school or GED location and any other colleges you have attended.

Have an **official** copy of your final high school/GED transcripts and college transcripts (if applicable) sent to the MCC Admissions Office at [admissions@montcalm.edu](mailto:admissions@montcalm.edu).

## step 4 Placement Testing

### Placement testing is needed in reading, writing and math

Schedule your Accuplacer placement test online or at one of the following locations.

**Online** [studentsuccess@montcalm.edu](mailto:studentsuccess@montcalm.edu)

**Sidney** SSC: 989-328-1264

**Greenville** Ash TLC: 989-328-1012

You will need a photo ID and your MCC ID Number. Plan about 1½ hours to complete the entire test.

SAT scores may be used to waive all or some sections of the Accuplacer. Download your detailed SAT score report from [collegeboard.org](http://collegeboard.org) and email it to [admissions@montcalm.edu](mailto:admissions@montcalm.edu).

### SAT scores needed to waive testing

(Individual test sub scores)

Writing and language	25
Reading	25
Math	26

## step 5 Orientation & Advising

### Attend a new student orientation

Complete orientation online at [montcalm.edu/orientation](http://montcalm.edu/orientation).

If you have completed a degree, orientation can be waived.

Once you have these steps done you can meet with a counselor to make an academic plan and register for classes.

### Meet with our Counselors/Advisors



Brandy



Tore



Lisa

Call the Student Success Center at **989-328-1264** to make an appointment to register for classes.

We recommend you meet with a counselor or advisor every semester to stay on track.