

January 14, 2020

A regular and organizational meeting of the Montcalm Community College Board of Trustees was called to order at 12:31 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson
Esther Combs
Patricia Hinrichs
Joyce Kitchenmaster, Secretary
Kurt Peterson, Treasurer

Trustees absent: Robert Marston, Vice Chairperson

Others present: Debra Alexander, MCC Dean of Student & Enrollment Services
Lisa Herald, MCC Executive Assistant, President's Office
Lisa Lund, MCCF Executive Director
Cory Smith, *The Daily News* Reporter
Robert Spohr, MCC Vice President for Academic Affairs
Connie Stewart, MCC Vice President for Administrative Services
Dr. Stacy Young, MCC President

Ms. Stewart presented an overview on the Carver Policy Governance model, board/president relationship, reviewed the responsibility of the board, and board communication protocols.

Ms. Stewart gave an MCC 2009 to present historical perspective update.

Dr. Young reviewed goals she would like to accomplish during her first 120 days on the job.

The Trustees discussed the President's Performance Evaluation.

At 3:46 p.m., Mrs. Carbonelli convened the organizational meeting.

Mrs. Carbonelli requested nominations for Chairperson. Motion was made by Peterson and supported by Kitchenmaster to elect Karen Carbonelli MCC Board of Trustees Chairperson. Motion was made by Hinrichs to elect Robert Marston MCC Board of Trustees Chairperson. There being no further nominations, Mrs. Carbonelli requested a roll-call vote for Chairperson. A roll-call vote was Carbonelli, Carbonelli; Kitchenmaster, Carbonelli; Peterson, Carbonelli; Combs, Carbonelli; and Hinrichs, Marston. **The motion carried 4-1 to elect Karen Carbonelli MCC Board of Trustees Chairperson.**

Mrs. Carbonelli requested nominations for Vice Chairperson. Motion was made by Kitchenmaster and supported by Combs to elect Robert Marston MCC Board of Trustees Vice Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Treasurer. Motion was made by Combs and supported by Hinrichs to elect Kurt Peterson MCC Board of Trustees Treasurer. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Secretary. Motion was made by Combs and supported by Hinrichs to elect Joyce Kitchenmaster Board of Trustees Secretary. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Assistant Secretary to the MCC Board of Trustees and Assistant Treasurer to the MCC Board of Trustees. Motion was made by Carbonelli and supported by Kitchenmaster to elect Lisa Herald Assistant Secretary to the MCC Board of Trustees and Connie Stewart Assistant Treasurer to the MCC Board of Trustees. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Montcalm Community College Representative and Alternate to the 2020 Montcalm County School Board Association. Motion was made by Kitchenmaster and supported by Peterson to elect Robert Marston Montcalm Community College's Representative and Patricia Hinrichs Alternate to the 2020 Montcalm County School Board Association. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

The Trustees set regular Board meetings for 2/18/20 at 5:30 p.m.; 3/10/20 at 5:30 p.m.; 4/14/20 at 5:30 p.m.; 5/12/20 at 5:30 p.m.; 6/9/20 at 5:30 p.m.; 7/14/20 at 5:30 p.m.; 8/11/20 at 5:30 p.m.; 9/8/20 at 5:30 p.m.; 10/13/20 at 5:30 p.m.; 11/10/20 at 5:30 p.m.; 12/8/20 at 5:30 p.m. and 1/12/2021 at 5:30 p.m. in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building.

The Trustees reviewed minutes from their 12/9/19 meetings. Mrs. Carbonelli said the minutes are approved as corrected.

The Trustees reviewed financial reports.

Mrs. Carbonelli added trustee appointment committee to the agenda.

Mrs. Carbonelli appointed herself chairperson, Treasurer Kurt Peterson and Trustee Esther Combs to the trustee appointment committee.

The Trustees reviewed the Board Policy *Section IV: Executive Limitations Policies – “Compensation and Benefits”*, no changes were made.

Upon motion duly made by Peterson and supported by Combs, the following resolution was unanimously approved:

BE IT RESOLVED, That Roger Thelen is the recipient of Montcalm Community College’s 2020 Stanley & Blanche Ash Distinguished Service Award.

Upon motion duly made by Kitchenmaster and supported by Combs, the following resolution was unanimously approved:

BE IT RESOLVED, That Stacy Young is Montcalm Community College’s President Director to the Michigan Community College Association Board of Directors through June 2020.

The Trustees set MCC’s 2020 Recognition Dinner on 3/13/20.

At 4:06 p.m., Combs moved that the meeting adjourn. Peterson supported the motion, which carried unanimously.

Respectfully submitted:

Harold Carbonelli Joyce E. Kitchenmaster
Chairperson Secretary