

January 11, 2022

A regular and organizational meeting of the Montcalm Community College Board of Trustees was called to order at 5:30 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson  
 Esther Combs  
 Carol Deuling-Ravell, via Microsoft Teams  
 Joyce Kitchenmaster, Secretary  
 Robert Marston, Vice Chairperson, via Microsoft Teams  
 Kurt Peterson, Treasurer  
 Joshua Stump

Trustees absent:

Other present: Debra Alexander, MCC Dean of Student & Enrollment Services  
 Julie DeJohn, MCC Student (left 6:02 p.m.)  
 Lisa Gardner, MCC Director of Student Services & Advising (left 6:02 p.m.)  
 Lisa Herald, Executive Assistant., President's Office  
 Lisa Lund, MCC Foundation Executive Director  
 Cory Smith, *The Daily News* Reporter  
 Robert Spohr, MCC Vice President for Academic Affairs  
 Connie Stewart, Vice President for Administrative Services  
 Lacy Tabor, MCC Student (left 6:02 p.m.)  
 Dr. Stacy H. Young, MCC President

Mrs. Carbonelli convened the organizational meeting.

Mrs. Carbonelli requested nominations for Chairperson. Motion was made by Peterson and supported by Kitchenmaster to elect Karen Carbonelli MCC Board of Trustees Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Vice Chairperson. Motion was made by Kitchenmaster and supported by Combs to elect Robert Marston MCC Board of Trustees Vice Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Treasurer. Motion was made by Kitchenmaster and supported by Combs to elect Kurt Peterson MCC Board of Trustees Treasurer. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Secretary. Motion was made by Combs and supported by Peterson to elect Joyce Kitchenmaster Board of Trustees Secretary. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Assistant Secretary to the MCC Board of Trustees. Motion was made by Kitchenmaster and supported by Stump to elect Lisa Herald Assistant Secretary to the MCC Board of Trustees. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Assistant Treasurer to the MCC Board of Trustees. Motion was made by Kitchenmaster and supported by Combs to elect Connie Stewart Assistant Treasurer to the Board of Trustees. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

Mrs. Carbonelli requested nominations for Montcalm Community College Representative and Alternate to the 2022 Montcalm County School Board Association. Motion was made by Kitchenmaster and supported by Peterson to elect Esther Combs Montcalm Community College's Representative and Joshua Stump Alternate to the 2022 Montcalm County School Board Association. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 5-0.**

The Trustees set regular Board meetings at 5:30 p.m. 2/15/22; at 3:30 p.m. 3/8/22; at 5:30 p.m. 4/12/22; at 5:30 p.m. 5/10/22; at 9 a.m. 6/14/22; at 9 a.m. 7/12/22; at 9 a.m. 8/9/22; at 5:30 p.m. 9/13/22; at 5:30 p.m. 10/11/22; at 3:30 p.m. 11/8/22; at 12 p.m. 12/12/22 and at 5:30 p.m. 1/10/23 in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building.

The Trustees reviewed minutes from their 12/13/21 meetings. Hearing no comments or corrections, the minutes will stand approved as printed.

The Trustees reviewed financial reports.

Ms. Gardner gave an update regarding the conductor program. Ms. DeJohn and Ms. Tabor presented to the Trustees their experiences being part of the conductor program.

Dr. Young gave an MCC update regarding enrollment, OSHA mandate, faculty days, capital campaign, ACE program, and the 12/10/22 nursing pinning ceremony.

Ms. Stewart said the assessment came back regarding the Greenville property and will bring an offer to the 2/15/22 meeting.

The Trustee plan on having a governance policy workshop during the 3/8/22 or 11/8/22 retreat.

The Trustees discussed their Board policies. They would like to table policy review until after the governance policy workshop.

Upon motion duly made by Combs and supported by Stump, the following resolution was unanimously approved:

**BE IT RESOLVED**, That Linda Stafford and Roger Coles is the recipient of Montcalm Community College's 2022 Stanley & Blanche Ash Distinguished Service Award.



Upon motion duly made by Combs and supported by Kitchenmaster, the following resolution was unanimously approved:

**BE IT RESOLVED**, That effective January 12, 2022, an employee hired on or after January 12, 2022, may elect to participate in the Montcalm Community College Optional Retirement Plan by filing an election form within 90 days after the date on which the employee qualifies as an eligible employee. If an eligible employee does not elect to participate in the Plan, the employee will become a member in MPERS; and That the President and other officers of the college are hereby authorized to sign plan amendments and other documents as necessary or appropriate to amend the plan.

The Trustees discussed the Michigan Community College Association Spring Board meeting that will be held at MCC on March 24 and 25.

At 6:39 p.m., Kitchenmaster moved that the meeting adjourn. Combs supported the motion, which carried unanimously.

Respectfully submitted:

 <hr/> Chairperson	 <hr/> Secretary
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