

April 11, 2023

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 3:32 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in the Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson  
 Esther Combs  
 Carol Deuling-Ravell, Vice Chairperson  
 Joyce Kitchenmaster, Secretary  
 Robert Marston  
 Kurt Peterson, Treasurer  
 Joshua Stump

Trustees absent:

Other present: Debra Alexander, MCC Dean of Student & Enrollment Services (arrived 3:34 p.m.)  
 Larry Carbonelli  
 Vladimir Edelman, MCC Director of Institutional Research (left 5:28 p.m.)  
 Lisa Herald, MCC Executive Assistant, President's Office  
 Jamie Hopkins, MCC Language Arts Instructor (left 5:28 p.m.)  
 Elizabeth Klooster, MCC Economics Instructor (left 5:28 p.m.)  
 Brianne Lodholtz, MCC Mathematics Instructor (left 5:28 p.m.)  
 Dan Long, MCC Mathematics Instructor (left 5:28 p.m.)  
 Lisa Lund, MCCF Executive Director  
 Greta Skogseth, MCC Language Arts/Humanities Instructor (left 5:28 p.m.)  
 Cory Smith, *The Daily News* Reporter (left 5:28 p.m.)  
 Shelly Strautz-Springborn, MCC Communications & Public Relations Director  
 Connie Stewart, MCC Vice President for Administrative Services  
 Chad Walden, MCC Language Arts Instructor (left 5:28 p.m.)  
 Dr. Stacy H. Young, MCC President

The Trustees reviewed minutes from their 3/14/23 meeting. Hearing no comments or corrections, Mrs. Carbonelli said the minutes will stand approved as printed.

The Trustees reviewed financial reports.

Dr. Young gave an MCC update.

The Trustees briefly discussed the 2023 presidential evaluation process.

Upon motion duly made by Kitchenmaster and supported by Peterson, the following resolution was unanimously approved:

**BE IT RESOLVED**, That Beyond Your Base be awarded a contract for \$65,000 to provide services to assist the college in a successful millage renewal.

The Trustees discussed the administrative contract for the new Vice President for Academic Affairs, Steven Fosgard, for period beginning 5/17/23 and ending 5/17/25.

Upon motion duly made by Marston and supported by Deuling-Ravell, the following resolution was unanimously approved:

**BE IT RESOLVED**, That Montcalm Community College's in-district tuition is set at \$119 per contact hour, out-of-district tuition is set at \$226 per contact hour, out-of-state tuition is set at \$371 per contact hour, in-district nursing tuition is set at \$154 per contact hour, out-of-district nursing tuition is set at \$261 per contact hour, out-of-state nursing tuition is set at \$406 per contact hour and MCC's College Services Fee is set at \$18 per contact hour and MCC's Technology Fee is set at \$25 per contact hour effective with the fall 2023 semester.

Upon motion duly made by Kitchenmaster and supported by Combs, the following resolution was unanimously approved:

**BE IT RESOLVED**, That Thrun Law Firm is appointed Montcalm Community College's counsel for community college law and legislative issues; Varnum, Riddering, Schmidt & Howlett Law Firm is appointed Montcalm Community College's counsel for labor law; and Blanchard Law Firm is appointed Montcalm Community College's general counsel for the 2023-24 fiscal year.

Upon motion duly made by Peterson and supported by Marston, the following resolution was unanimously approved:

**BE IT RESOLVED**, That the budget for the 2022-23 fiscal year be amended to reflect anticipated revenues of \$17,017,853 for general purpose and \$403,751 for Activities Building – Self-Supporting, with related expenditures of the same amounts.

Upon motion duly made by Stump and supported by Marston, the following resolution was unanimously approved:

**BE IT RESOLVED**, That revenues for the 2023-24 fiscal year are estimated at 2.6516 mils from property taxes and \$3,880,442 from state appropriations.

Upon motion duly made by Deuling-Ravell and supported by Stump, the following resolution was unanimously approved:

**BE IT RESOLVED**, That the budgets for the 2023-24 fiscal year authorizing expenditures of \$17,141,786 for general operation and \$415,000 for Activities Building – Self-Supporting from anticipated revenues of the same amounts.

Upon motion duly made by Peterson and supported by Combs, the following resolution was unanimously approved:

**BE IT RESOLVED**, That MCC Biology Instructor Michelle Gibson is the 2023 recipient of the Montcalm Community College Leslie K. Morford Faculty Recognition Award.

Upon motion duly made by Stump and supported by Kitchenmaster, the following resolution was unanimously approved:

**BE IT RESOLVED**, That MCC Adjunct Instructor Nancy Seals is the 2023 recipient of the Montcalm Community College Outstanding Adjunct Faculty Award.

The Trustees received an MCC Key Performance Indicator Report from MCC's Director of Institutional Research, Vladimir Edelman, MCC's Mathematics Instructor Dan Long, MCC's Language Arts/Humanities Instructor Greta Skogseth, MCC's Mathematics Instructor Brianne Lodholtz, MCC's Language Arts Instructor Jamie Hopkins and MCC's Language Arts Instructor Chad Walden.

The Trustees received a Higher Learning Commission update from MCC's Director of Institutional Research Vladimir Edelman and MCC's Economics Instructor Elizabeth Klooster.

The Trustees heard a financial forecast from MCC Vice President for Administrative Services Connie Stewart.

The Trustees received an MCC Strategic Plan update from MCC's President Dr. Young.

At 6:48 p.m., Deuling-Ravell moved that the meeting adjourn. Kitchenmaster supported the motion, which carried unanimously.

Respectfully submitted:

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Chairperson

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Secretary