

November 14, 2023

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 3:30 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson
Dr. Esther Combs (left 5:56 p.m.)
Carol Deuling-Ravell, Vice Chairperson
Joyce Kitchenmaster, Secretary
Robert Marston
Kurt Peterson, Treasurer
Joshua Stump (left 4:30 p.m.)

Trustees absent:

Others present: Debra Alexander, MCC Dean of Student & Enrollment Services
Larry Carbonelli
Eric Doezema, Rehmann, via Microsoft Teams (left 3:50 p.m.)
Vladimir Edelman, MCC Director of Institutional Research (6:33 p.m.)
Steven Fosgard, MCC Vice President for Academic Affairs
Lisa Herald, MCC Executive Assistant, President's Office
Lisa Lund, MCCF Executive Director
Cory Smith, *The Daily News* Reporter (arrived 3:35 p.m.)
Connie Stewart, MCC Interim President
Shelly Strautz-Springborn, MCC Communications & Public Relations Director
Kire Wierda, MCC Director of Accounting (left 5:00 p.m.)

The Trustees reviewed the minutes from their 10/17/23 meeting.

The Trustees reviewed financial reports.

Mrs. Carbonelli added an Association of Community College Trustee 2023 Leadership Congress report under Unfinished Business.

Mr. Doezema gave an audit report. He reviewed data from the Single Audit Act Compliance report for year ended 6/30/23 and the Financial Statements and Supplementary Information report for years ended 6/30/23 and 2022.

Mr. Fosgard reviewed the summer 2023 MCC faculty fellowship reports.

Ms. Stewart gave an MCC update. She also said we hired the new Dean of Students & Enrollment Services, Francisco Ramirez, and he will be starting 12/4/23.

Dr. Combs reported on the Association of Community College Trustee 2023 Leadership Congress.

Upon motion duly made by Marston and supported by Kitchenmaster, the following resolution was unanimously approved:

BE IT RESOLVED, WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on the 2024 Michigan presidential primary election date, which will be either Tuesday, February 27, 2024 (the "February Primary Date") or Tuesday, March 12, 2024 (the "March Primary Date"), as designated by law.
2. By 4:00 p.m. on Tuesday, December 5, 2023, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the College district (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the electors of the College district be called and held on either Tuesday, February 27, 2024, or Tuesday, March 12, 2024, whichever date is designated by law as the election date for the 2024 Michigan presidential primary.
2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.
3. The Election Coordinator is requested to:
 - a. Utilize *The Daily News*, a newspaper published or of general circulation within the College district, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
 - c. Provide a proof copy of the ballot to the College and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the College district by 4:00 p.m., on Tuesday, December 5, 2023, or by the filing deadline for the March Primary Date, if applicable.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

EXHIBIT A

MONTCALM COMMUNITY COLLEGE OPERATING MILLAGE RENEWAL PROPOSAL

Shall there be a renewal of not more than 1.1487 mills (\$1.1487 on each \$1,000 of taxable valuation) for a period of 10 years, 2026 to 2035, inclusive, of the currently authorized charter millage rate limitation on the amount of taxes which may be assessed against all property within the geographic boundaries of Montcalm Community College, Michigan, which millage will otherwise expire with the 2025 tax levy, such taxes to be used for all purposes authorized by law; if approved, the estimate of the revenue the community college will collect in the first year of levy, 2026, is approximately \$3,951,934?

EXHIBIT B

SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:

MONTCALM COMMUNITY COLLEGE OPERATING MILLAGE RENEWAL PROPOSAL 1.1487 MILLS FOR 10 YEARS

Full text of the ballot proposition may be obtained at the administrative offices of Montcalm Community College, 2800 College Drive, Sidney, Michigan 48885-9723, telephone: (989) 328-2111.

The Trustees reviewed and discussed their Board self-evaluation.

The Trustees reviewed their Board community affiliations.

The Trustees reviewed their 2022-23 travel expenses.

The Trustees reviewed the 2023 college membership report.

Ms. Alexander gave an MCC enrollment report.

Ms. Stewart gave an MCC five-year financial forecast report.

Mr. Edelman presented an MCC Key Performance Indicators report and a facilities assessment update.

Ms. Stewart outlined her 2023-24 presidential goals.

At 6:28 p.m., Kitchenmaster moved that the meeting adjourn. Deuling-Ravell supported the motion, which carried unanimously.

Respectfully submitted:

Chairperson

Secretary