**2024 Fall NONCREDIT**

**HEALTHCARE**

Clinical Medical Assistant Program

Taught by CCI. The cost is $2,799.

This program is for students who want to prepare for an exciting, challenging and rewarding career in healthcare.  This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office.  Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle.  Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, a professional workplace behavior, ethics and the legal aspects of healthcare. This program includes 140 hours of classroom lecture and hands on labs and a clinical externship opportunity at a local healthcare provider.

***NWCA National Certification:* This program meets the necessary requirements to take the National Workforce Career Association (NWCA) Clinical Medical Assistant (CMAC) Exam.**

***NHA National Certification:* This program meets the necessary requirements to take the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination.**

***Clinical Externship:* This program includes a 160-hour clinical externship opportunity. To be eligible for the clinical, students must successfully complete the 140-hour program, submit to a thorough background check, drug screening and meet other requirements.**

Student Tuition: $2,799 (Textbooks included)

Course Contact Hours: 140 hours + Clinical Externship

Clinical Externship Hours: 160 hours

**XMED 308 01** Mon, Tues, & Thurs, Sept 16-Dec 17, 6-9:30 p.m. N116/North in Sidney

First Aid

Taught by Heather Schaffer. The cost is $75.

The American Heart Association Heartsaver® First Aid is for anyone with limited or no medical training who needs a course completion card in first aid. First aid basics, medical emergencies, injury emergencies and environmental emergencies are covered.

**XMED 248 01** Sat, Nov 16, 9 a.m.-12:30 p.m. S008/Smith in Sidney

**BUSINESS**

Forming Your LLC or DBA

Presented by Marie Elliott, SBDC Senior Business Consultant. This course is free but pre-registration is required.

Ready to launch your business as a sole proprietor or LLC? Been putting off the paperwork? The SBDC will discuss business entities and explain the documents needed to form and register a business, including Articles of Organization and Employer Identification Number (EIN). We will also cover basic bookkeeping procedures and the tax implications of your new business, as well as good business practices.

**XBUS 110 01** Wed, Oct 9, 6-7 p.m. G118/Braman in Greenville

How SBA Can Help Secure Funding for Your Business

Presented by Marie Elliott, SBDC Senior Business Consultant. This course is free but pre-registration is required.

Whether you’re a start-up or established, finding resources for your business can be challenging. The SBA Michigan district office and SBDC West Michigan Region invite you to attend an informative discussion to learn about the programs and services of the SBA available to your small business.

Join us as we discuss SBA lending, contracting, and counseling programs that can help you access the capital your business needs.

**XBUS 150 01** Thurs, Oct 17, Noon-1 p.m. G118/Braman in Greenville

**ART**

Mixed Media: Exploring Colored Pencils, Watercolor, Pastels, and Acrylics

Taught by Sue Moss. The cost is $59. This class is for those aged 16 and older.

Whether you're a seasoned artist looking to refine your skills or a beginner eager to explore the world of art, this class offers a space to grow and express your creativity using four versatile and popular art mediums. Materials needed: stretched canvas or canvas panel (11x 14) and a set of *Prismacolor Pencils****.*** All other materials will be provided in class.

**XART 109 01** Mon, Sept 30-Oct 21, 1-3 p.m. G119/Ash TLC in Greenville

World of Watercolors

Taught by Sue Moss. The cost is $59.

Immerse yourself in the vibrant and fluid art of watercolor painting. Each session is filled with hands-on practice, demonstrations, and support to help you refine your skills and expand your creative horizons. Materials needed include: a pencil, blue painters’ tape, Q-tips, tube watercolor set 2 cups for water, an old dinner plate to use as a palette, a paper towel roll, a small spray bottle, masking fluid, round brushes small & medium, and 140# cold press 11x14 (or as desired) watercolor paper pad.

Week 1- Flowers and Trees

Week 2- People and Animals

Week 3- Oceans, Rivers and Lakes

Week 4 -Landscapes

**XART 710 01** Thurs, Sept 19, 26 & Oct 3, 10, 6-9 p.m.  G119/Ash TLC in Greenville

Paper Quilling Christmas Ornament Workshop

Taught by Sue Moss. The cost is $35. Supplies included.

Learn the art of Paper Quilling. This art form has a long history back to ancient China and had great interest in Europe in the 1800s. It uses strips of paper rolled, shaped and glued together to create decorative designs. In this workshop, participants will learn the techniques and make ornaments and decorative holiday items.

**XART 132 01** Sat, Dec 14, 9 a.m.-Noon G119/Ash TLC in Greenville

Cookies and Canvas

Taught by Sue Moss. The cost is $35. Supplies included.

Spend a Saturday celebrating fall and creating a painting at this one-day workshop. Participants will receive step by step directions to complete an 11 x 14 canvas. All supplies are included as well as cookies and snacks.

**XART 131 01** Sat, October 19, 9 a.m.-Noon G119/Ash TLC in Greenville

Beginner Stained-Glass

Taught by JoAnn Frost. The cost is $65 per class. Supplies included. This class is for 16 years and older.

Did you ever wonder what it takes to make a stained-glass window? If so, this class is for you!

No experience is required, and you will leave with a cool project that you can show off to your friends and family. There is no experience necessary, you will learn as you go. There will be prolonged standing and glasses, or safety glasses (provided) will have to be worn at all times. Please wear closed-toe shoes.

**XART 143 01 Monstera Leaf**  Thurs, Sept 12, 5-9 p.m. Back Hallway/Ash TLC in Greenville

**XART 143 02 Butterfly** Thurs, Oct 3, 5-9 p.m. Back Hallway/Ash TLC in Greenville

**XART 143 03 3D Pumpkin** Thurs, Oct 10, 5- 9p.m. Back Hallway/Ash TLC in Greenville

**XART 143 04 Owl** Sat, Nov 9, 9 a.m.-1 p.m. Back Hallway/Ash TLC in Greenville

**XART 143 05 Dog or Cat** Thurs, Nov 14, 5-9 p.m. Back Hallway/Ash TLC in Greenville

**XART 143 06 Dragonfly** Mon, Nov 18, 5-9 p.m. Back Hallway/Ash TLC in Greenville

**XART 143 07 Ornament**  Tues, Dec 3, 5-9 p.m. Back Hallway/Ash TLC in Greenville

**XART 143 08 Snowflake** Mon, Dec 16, 5-9 p.m. Back Hallway/Ash TLC in Greenville

Beginner Stained-Glass

Taught by JoAnn Frost. The cost is $44. Supplies included. This class is for 16 years and older.

This class was developed for a person who would not be able to stand for the period in a 4-hour stained-glass class or have the hand dexterity for cutting many pieces of glass. In this 2-hour class you will learn about the tools and supplies used to make a small stained-glass heart with a clear bevel. No experience necessary. Safety glasses (provided) will have to be worn at all times. Please wear closed-toe shoes.

**XART 143 09 Heart** Sat, Sept 14, 9-11 a.m. Back Hallway/Ash TLC in Greenville

**XART 143 10 Heart** Sat, Sept 14, 11:15 a.m.-1 p.m. Back Hallway/Ash TLC in Greenville

Intermediate Stained-Glass

Taught by JoAnn Frost. The cost is $149. Supplies included. This class is for 16 years and older.

This class was developed for students who have already taken a beginner stained-glass class and are comfortable using the tools and supplies to create a stained-glass window. There is no experience necessary, you will learn as you go. There will be prolonged standing and glasses, or safety glasses (provided) will have to be worn at all times. Please wear closed-toe shoes.

**XART 145 01 Sunflower** Tues & Thurs, Oct 22 & 24, 5-9 p.m. Back Hallway/Ash TLC in Greenville

Creative Mosaics

Taught by Margaret Farratell. The cost is $75. Supplies included. This class is limited to 10 participants.

Unleash your creativity and bring art to life through the timeless technique of mosaic crafting. Whether you're a beginner or have some experience with mosaics, this class will help you develop your skills and create a beautiful, unique glass mosaic that you will be proud to hang on the wall.   There will be different designs to choose from.     All supplies (glass, nippers, glass cutters, glue and substrate with hanging hardware) are included. You will learn how to cut glass and different types of glues to use.   At the end of the workshop, you’ll leave with new skills and your own finished project!  The class will be 2 sessions, one to glue and the next class to grout.

Bring an apron or do not wear good clothing as we will be using a thin set to glue the glass in place.

**XART 714 01** Sat, Oct 26 & Nov 2, 9 a.m.-1 p.m. Back Hallway/Ash TLC in Greenville

**PERSONAL INTEREST**

Introduction to Soap Making

Taught by Diane Christiansen. The cost is $44.

Whether you are interested creating beautiful handmade gifts, starting a small business, or simply exploring a new hobby, this course will provide you with the skills and knowledge needed to craft your own soaps from scratch AND it’s going to be so much fun! We’ll discuss a brief history of soapmaking, the magic (aka chemistry), oil properties, tools and gear, additives, how to read and formulate recipes, soap processing methods, and so much more!

**XHFL 144 01** Sat, Sept 28, 9 a.m.-Noon G119/Ash TLC in Greenville

Crocheting Granny Squares

Taught by Mollie Hollar. The cost is $44. Intermediate level.

Not just for your grandma's afghan! We see them everywhere: discount- to high-end clothing stores; home decor; gifts for all occasions; and even Paris fashion shows!  Basic granny squares are really simple if you know just a few crochet stitches: chain stitch, single crochet, and double crochet. Once you know them, there’s no end to what you can make! This class offers a relaxing and enjoyable environment to create with others and make a beautiful, handmade project for yourself or a Christmas gift. Yarn will be provided for 8” squares. You may bring small balls or partial skeins of yarn in your favorite colors. Bring any size of hook from F to I. A small number of hooks will be available for use. Questions? Contact Mollie Hollar, [mollie.hollar@gmail.com](mailto:mollie.hollar@gmail.com), Phone: 616-754-2351 (preferred)

**XPER 218 01** Sat, Oct 26, Nov 2 & 9, 9 a.m.-Noon G118/Ash TLC in Greenville

3D Print Pro: From Design to Reality

Taught by Mike Johnson. The cost is $99.

Dive into the innovative world of 3D printing with our engaging and hands-on course designed for adults. Whether you're a hobbyist, an educator, a small business owner, or just curious about this cutting-edge technology, this course will provide you with the foundational knowledge and practical skills to start your journey in 3D printing. Discover the diverse applications of 3D printing in various fields such as education, healthcare, manufacturing, additive manufacturing, and the arts. Gain practical experience with 3D printers, including setting up, operating, and troubleshooting. Design knowledge a plus.

**XCIS 533 01** Mon, Nov 4-Dec 2, 6 p.m.-8 p.m.   G111/Ash TLC in Greenville

**HISTORY**

Exploring County Roads in Montcalm County

Taught by Dana Johnson. The cost is $35.

From Academy to Youngman, dive into the namesakes and history of county roads in Montcalm County, Michigan. Designed for residents, local historians, and anyone interested in the development of our county's transportation network, this course will explore the history, maintenance practices, and future planning of county roads.

**XHIS 110 01** Wed, Oct 9, 4-6 p.m. G119/Ash TLC in Greenville

Sacred Spaces: Historic Churches of Montcalm County

Taught by Dana Johnson. The cost is $35.  
Join us on a captivating exploration of the rich religious heritage of Montcalm County, Michigan. This course delves into the history of churches in the communities of Amble and Wyman. Discover the architectural beauty, cultural significance, and historical evolution of these sacred spaces that have shaped the community's spiritual landscape.

**XHIS 125 01** Wed, Oct 23, 4-6 p.m. G119/Ash TLC in Greenville

**MUSIC**

MCC Alumni & Friends Choir

Directed by Will Nichols. The cost is $15.

Experience the beauty and grandeur of Handel’s "Messiah," performed by an orchestra and choir composed of local talent. This cherished oratorio, renowned for its powerful "Hallelujah" chorus, will be brought to life in a captivating evening concert performance. MCC’s Alumni & Friends Choir is a community and student, non-audition choir that welcomes everyone, high school age and older, who has an interest in singing in a choral group. The concert will be held on Saturday, December 7 at the Greenville High School Performing Arts Center. (No rehearsal Sat, Nov 30)

**XMUS 155 01** Sat, Oct 26, Nov 2, 9, 16, & 23, 10 a.m.-Noon G129/Ash TLC in Greenville

Community Sing-Along

Hosted by Larry Moss. The course is free, but registration is required.

Join us for an evening of joyous music and community spirit at our Community Sing-Along! This event is open to all ages and musical abilities, inviting everyone to come together and celebrate the power of song. Whether you're a seasoned singer or just love to hum along, songbooks are provided, and the words will be projected on a screen for those who prefer to "follow the bouncing ball.". Non-perishable donations for the Food Source at MCC will be accepted at the door. Refreshments will be served.

**XMUS 165 01** Wed, Oct 16, 6-8 p.m.  G129/Ash TLC Greenville

Instant Piano for Hopelessly Busy People

Taught by Craig Coffman. The cost is $59. Ages 13 and older.

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do-using chords. The chord method is LOTS of fun and dramatically easier to learn than reading notes. Fee includes the online book, online follow up lessons, a recording of the class and also an optional periodic question and answer session. Class is held online using Zoom and is partly hands on instruction and partly lecture demonstration.

**XMUS 290 01** Sat, Oct 5, 9 a.m.-Noon Virtual – Zoom

Instant Guitar for Hopelessly Busy People

Taught by Craig Coffman. The cost is $59. Ages 13 and older.

In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment, and you won’t have to take private lessons to do it. This crash course will teach you some basic chords and get you to play along with your favorite songs right away. Fee includes the online book, online follow up lessons, a recording of the class and also an optional periodic question and answer session. Class is held online using Zoom and is partly hands on instruction and partly lecture/demonstration.

**XMUS 299 01** Sat, Oct 5, 1-3:30 p.m. Virtual – Zoom

**WELDING**

MIG Welding at Home

Taught by Drew Nielsen. The cost is $49. No prior experience or equipment is required.

Are you looking for a practical and useful skill that can help you weld at home? Do you want to learn how to fix and maintain your equipment? If so, then MIG welding class is for you!

In this course students will learn the setup and proper use of MIG (GMAW) and flux-core arc welding (FCAW) equipment. Students will learn theory and electrode selection and get answers to commonly asked questions in this class. Students will perform welds using short circuit transfer methods. Welding performance is held to the American Welding Society standards for performance and proper weld profile. Safety and protective gear provided. Limited to 12 participants, so hurry up and secure your spot!

**XWEL 301 01** Fri, Dec 6, 8 a.m.-12 p.m. G224/Braman in Greenville

Welding Art – Adult

Taught by Drew Nielsen. The cost is $125. Limited to 12 participants.

Have you always been curious about metal art and wondered if it was for you? In this combination beginning and intermediate level class we’ll take your vision of a metal art object, whether it’s a wall hanging, a tabletop piece, a garden object or an abstract sculpture and convert it into a real, steel object. After you’ve determined your project design (either beginning or intermediate depending on your experience level), you’ll begin by observing and then, with your instructor’s guidance and supervision, you’ll experience each step in the metal forming process: bending, cutting, welding, and grinding. Safety and protective gear, equipment, tools, and supplies provided for one small to medium sized art project are included in the cost of the class. **NOTE:** If you wish to build a larger sculpture, you will work with your instructor to determine the cost and source of additional materials. Your class fee includes two “open lab” dates that will be determined the first night of class.

**XWEL 170 01** Wed, Oct 16, 12:30-2:30 p.m. G224/Braman in Greenville

**Montcalm Community College provides corporate and industry training.**

MCC delivers training locally. Whether your employees require standard courses or customized training, MCC offers you in person, online and hybrid course options at your business or at one of our campuses.

***Samples of training topics include the following:***

LEAN

Safety – OSHA 10 and OSHA 30

Industrial First Aid, CPR, Bloodborne Pathogens & AED

ISO Quality Management   
Development & Implementation

Internal Auditor

GD&T

Blueprint Reading

Industrial Math

Calibration

Metrology

Quality CORE Tools (PPAP-FMEA-SPC-MSA-APQP)

Team Building

Leadership

Effective Supervision

Sales

Microsoft Office

AWS Welding Qualification Training and Testing

CNC

*To learn more about MCC’s Workforce Education, contact Tracey Taylor at* [*tracey.taylor@montcalm.edu*](mailto:tracey.taylor@montcalm.edu) *or 989-328-1201.*

**SCECH (STATE CONTINUING EDUCATION CLOCK HOURS) FOR TEACHERS**

Continuing education courses designed for K-12 teachers and administrators.

Earn up to 24 Michigan State Continuing Education Clock Hours per course.

Online courses begin September 11, October 16, November 13, and December 18.

**Examples of Courses:**

A to Z Grant Writing

A to Z Grant Writing II – Beyond the Basics

Empowering Students with Disability

Guided Reading & Writing

Integrating Technology in the Classroom

Leadership

Solving Classroom Discipline Problems

Teaching Students with Autism: Strategies for Success

Register at ed2go.com/montcalm. Please contact MCC’s SCECH coordinator prior to registering for classes at 989-328-1012 to receive full SCECH credit.